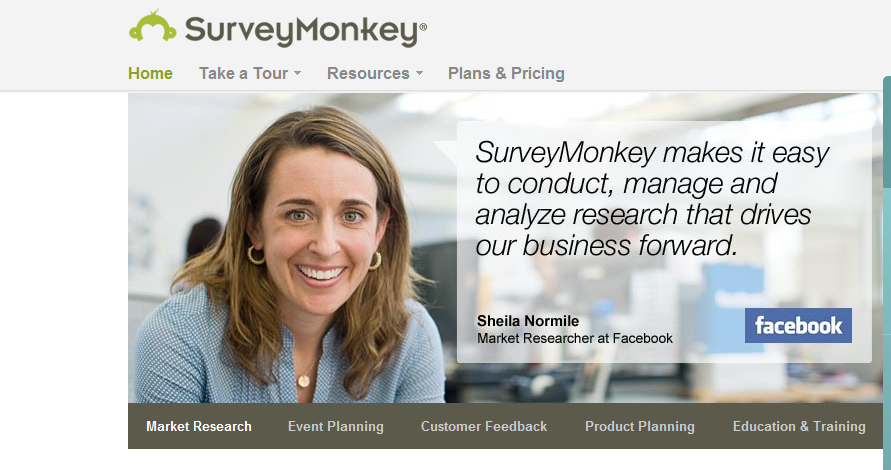
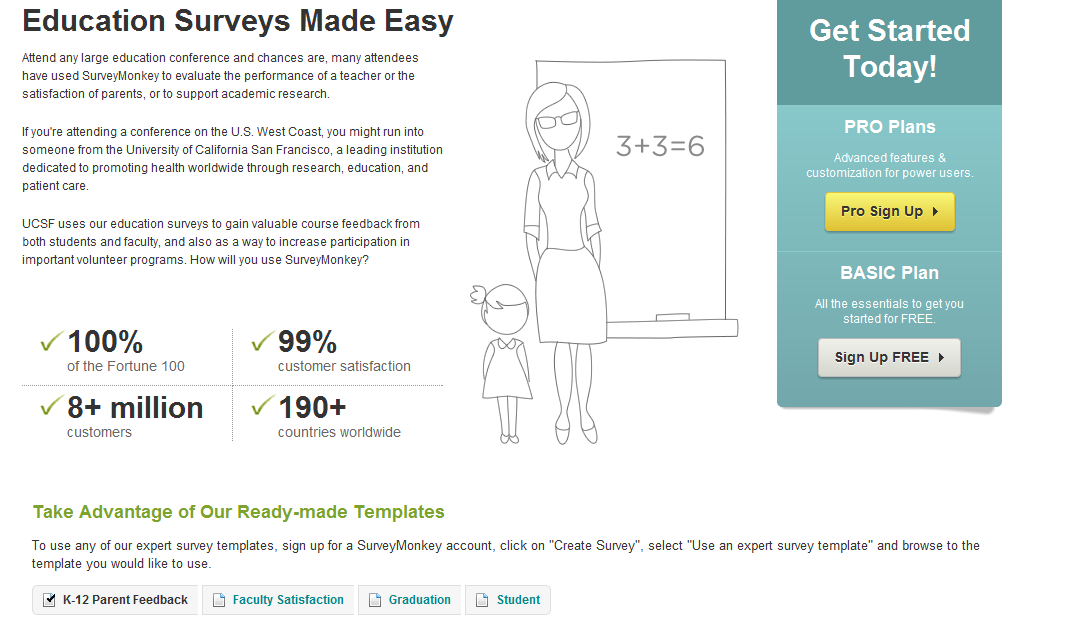
*Additional Notes: Introduction to the Web Tool – Survey Monkey.*

[www.surveymonkey.com](http://www.surveymonkey.com)

 This tool is designed to collect information from survey participants in a number of ways – either a survey form or a link to the survey form.

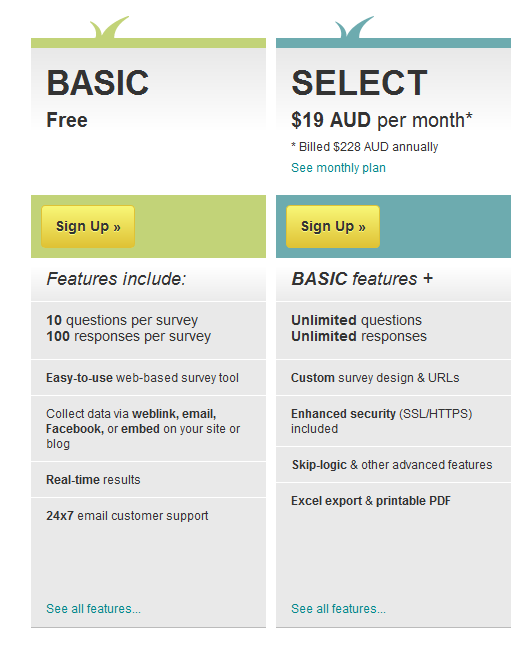
[](http://www.surveymonkey.com/mp/use-cases/education-surveys/)To sign up – use the Education and Training Link here. Go through the prompts and have a look at the already made up surveys as a guide. To use one of the existing templates, you will need to sign up.

SURVEY TEMPLATES AVAILABLE FOR SCHOOLS. Click onto the image to go to this page on the Survey Monkey Website.

**Survey Monkey is a WEB TOOL. Users will need to SIGN UP TO use the SURVEY MONKEY features.**

There is a choice of licences. The Basic Licence should be sufficient for most survey uses within a school context.

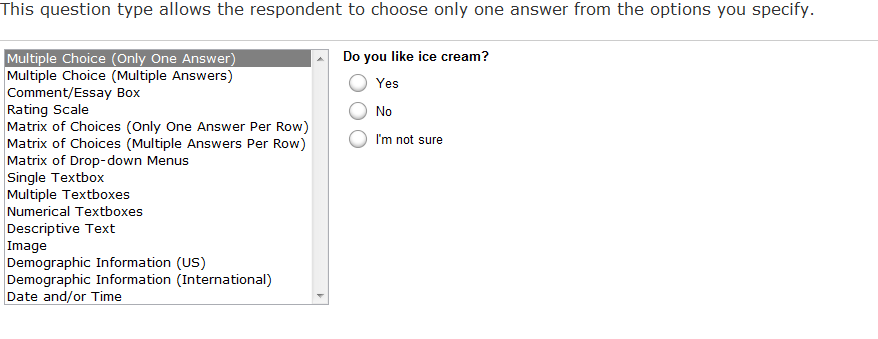
The basic licence allows 10 questions and 100 responses maximum collected. The image below takes you to the Pricing Page of the Survey Monkey website.

[](http://www.surveymonkey.com/pricing/?ut_source=seo)

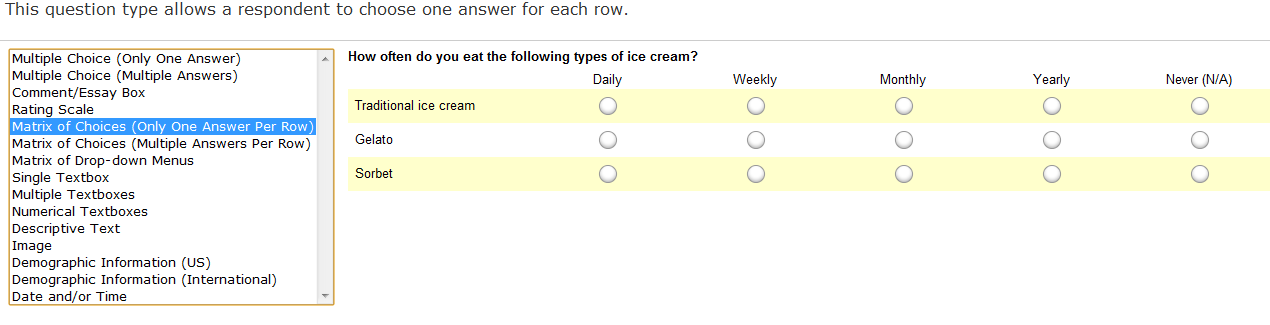
Some schools are working with the Select licence (paying for the month/time they are using the survey tool). As a teacher, signing up for the Basic Plan and adding the link within the STUCY should be fine, provided that there is a limit of 10 questions and expected responses are no more than 100.

When Analysing the data, charts and other information is only provided on the screen when working with the BASIC licence.

**QUESTION TYPES -** [**http://www.surveymonkey.com/QuestionBuilder\_Examples.aspx**](http://www.surveymonkey.com/QuestionBuilder_Examples.aspx)

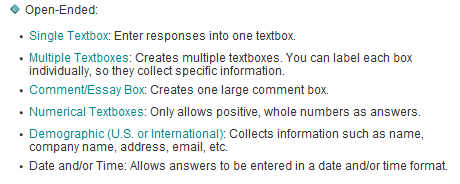
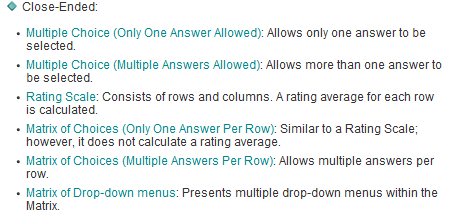
[](http://www.surveymonkey.com/QuestionBuilder_Examples.aspx)The image below takes you to a page on the website that demonstrates the types of questions that can be set up, asked and responses collected by the Survey Monkey Web Tool. The link is also above.

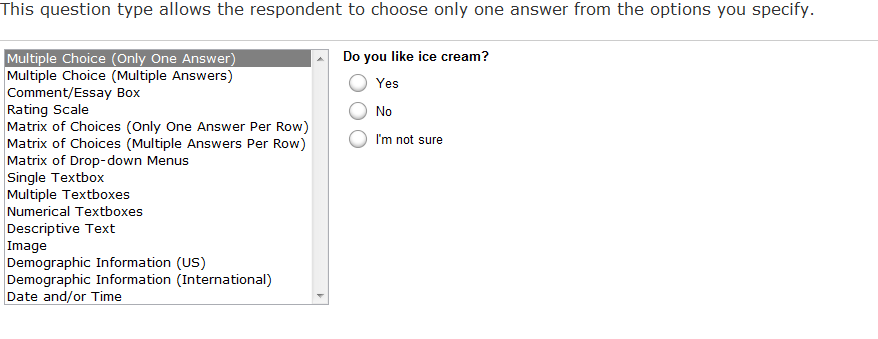
Choose a type of question from the box on the left. It will display how it presents within a survey on the right. Below is a Matrix of Choices (only one answer per row).

The next few pages have all the question types listed in the order as seen in the image above.

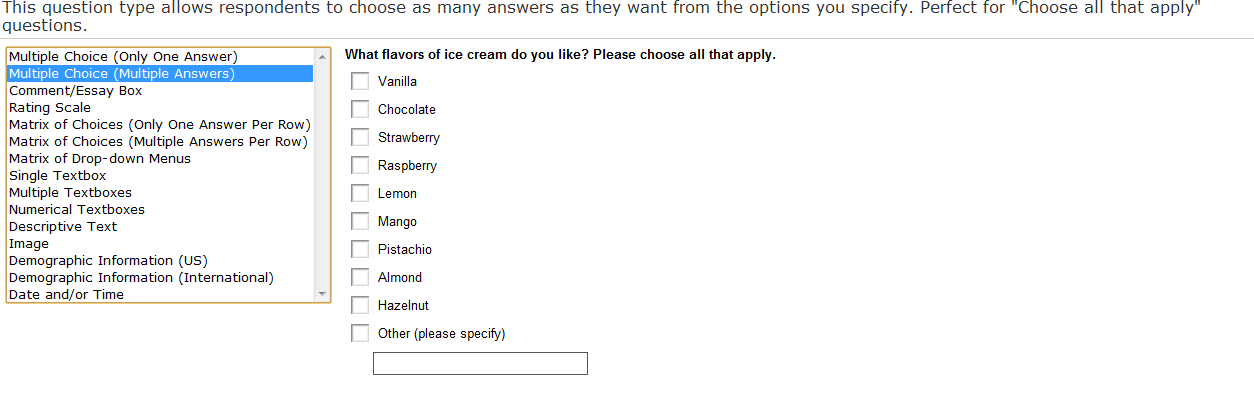
The question types have been identified as OPEN and CLOSED below: The link to this is [here](http://help.surveymonkey.com/app/tutorials/detail/a_id/431).

***OPEN AND CLOSED QUESTIONS:***

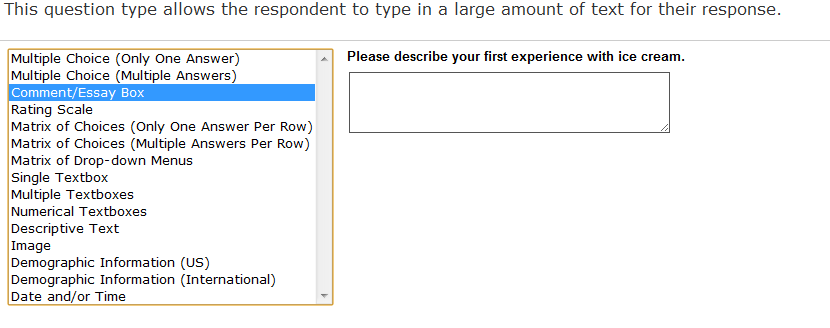


**[](http://www.surveymonkey.com/QuestionBuilder_Examples.aspx)MULTIPLE CHOICE (Only One Answer)**

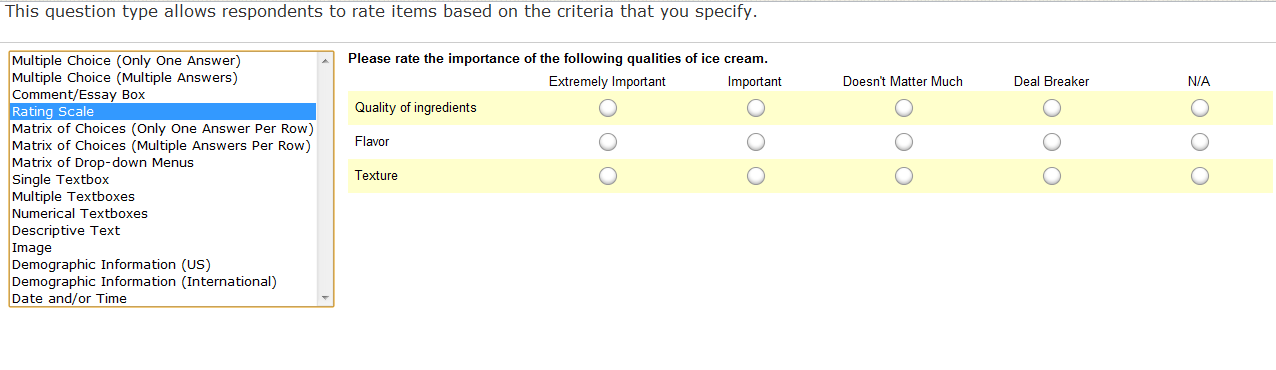
**MULTIPLE CHOICE (Multiple Answers)**



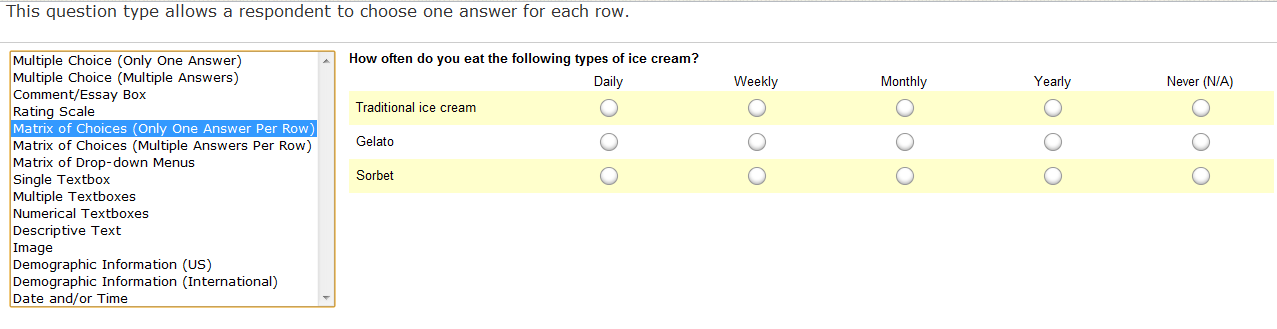
**COMMENT/ESSAY BOX**



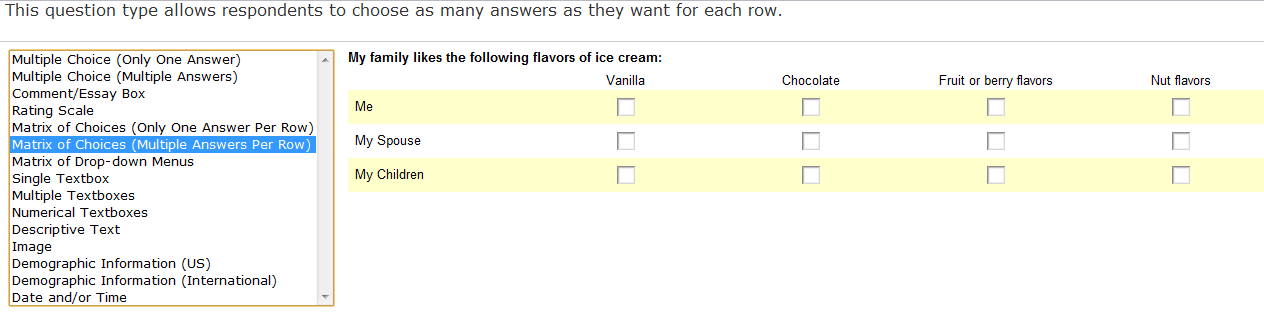
**RATING SCALE**



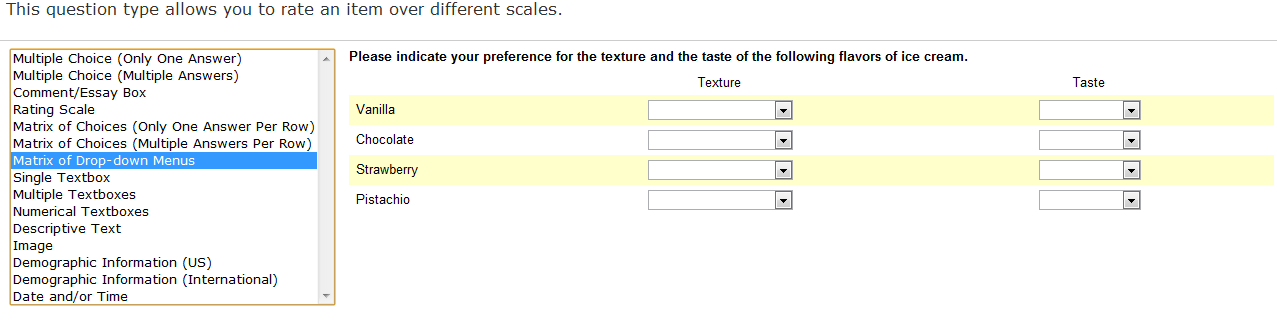
**MATRIX OF CHOICES (one Answer per row)**



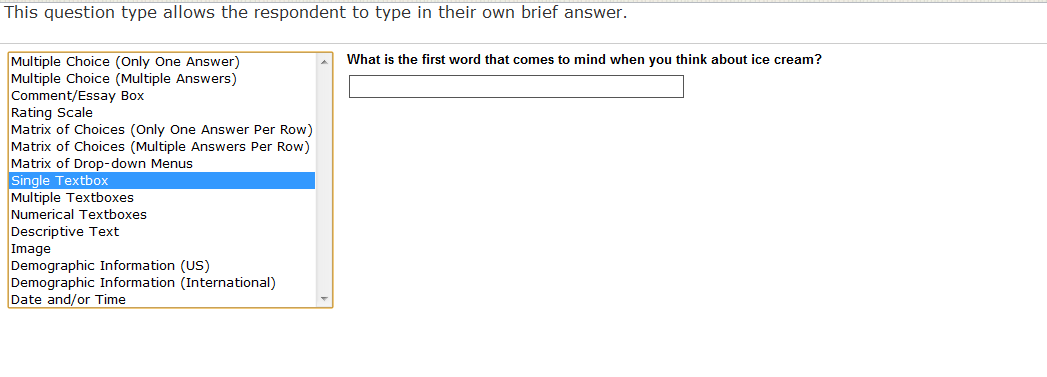
**MATRIX OF CHOICES (multiple answers per row)**



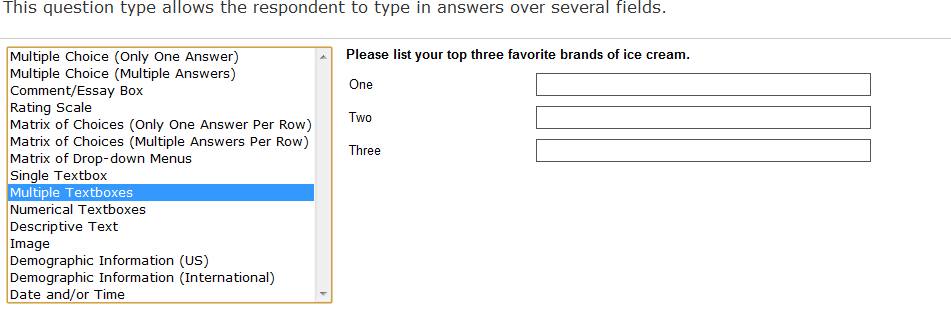
**MATRIX OF DROP DOWN MENUS**



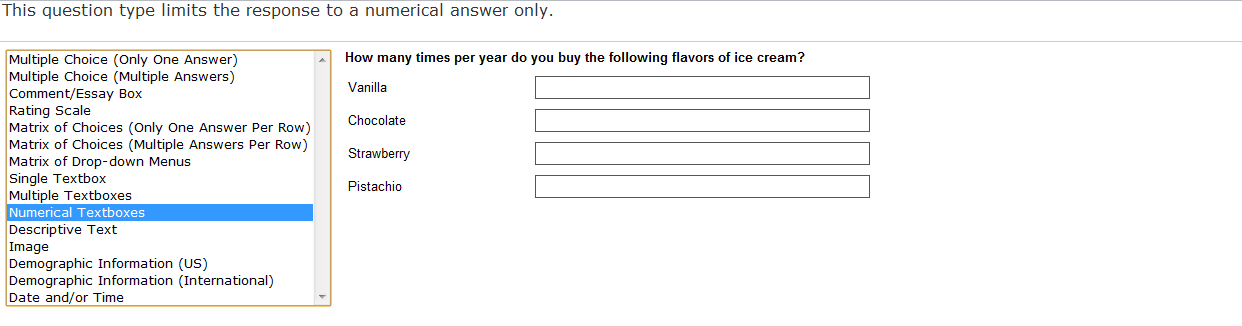
**SINGLE TEXTBOX**



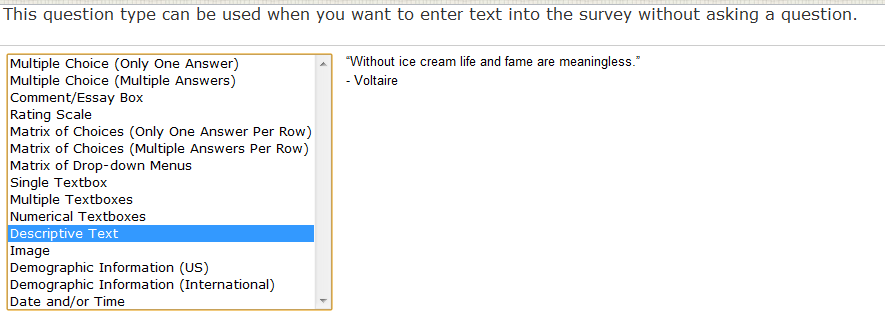
**MULTIPLE TEXTBOXES**

****

**NUMERICAL TEXTBOXES**

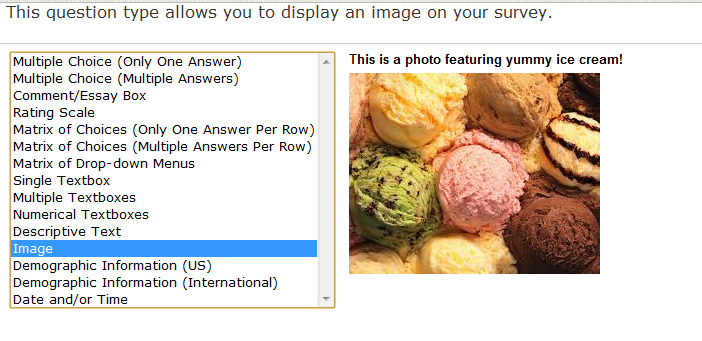


**DESCRIPTIVE TEXT**

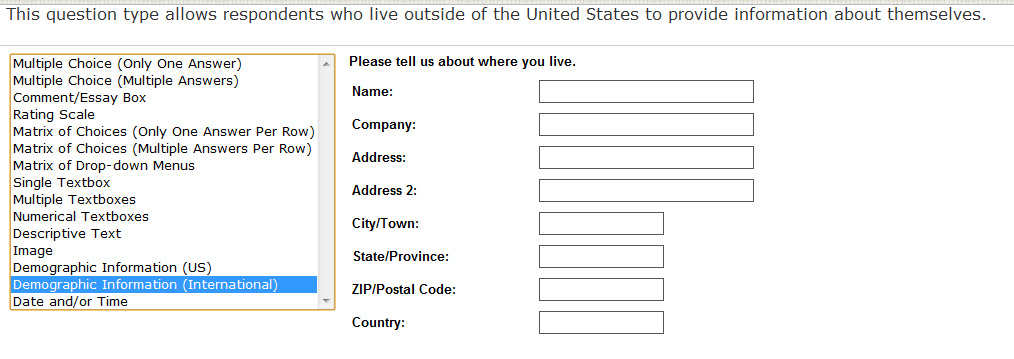


You could use these two types of “Questions” to add colour and interest to your survey.

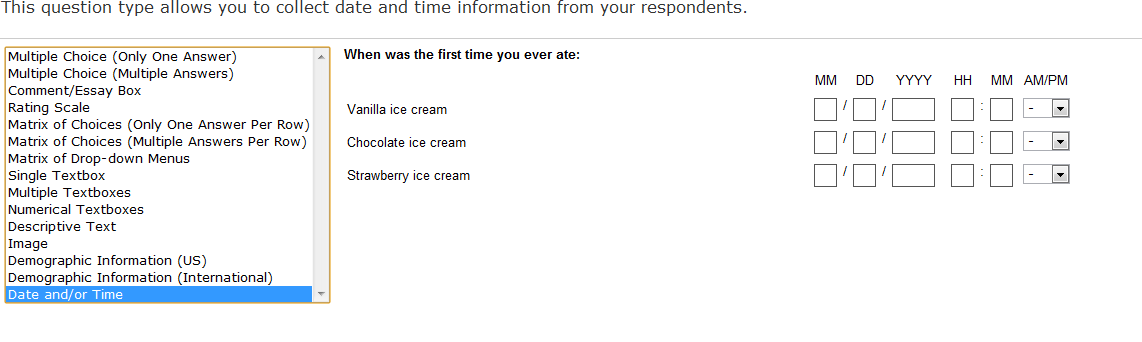
**IMAGE**



**DEMOGRAPHIC INFORMATION (International)**



**DATE AND/OR TIME**



**THE SURVEY MONKEY HELP TOOL is very useful. The link is here:** <http://help.surveymonkey.com/app/tutorials/detail/a_id/431>. This page contains tutorials and other interesting information about the tool that may be of interest to teachers and students who are wanting to use this tool.

**SIGNING ON TO SURVEY MONKEY**